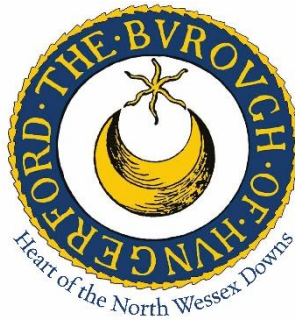


# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Helen Simpson  
57 Fairview Road  
Hungerford  
Berkshire  
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The Town Clerk  
Mrs Claire Barnes  
The Library  
Church Street  
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Tel: 01488 686195  
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www.hungerford-tc.gov.uk

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13<sup>th</sup> January 2021

To: Cllrs H Simpson, C Winser, K Knight, D Alford, D Lewis, E Yakar-Wells and A Fyfe

All other councillors for information and to District Councillors Dennis Benneyworth, Claire Rowles, James Cole, press and HAHA.

You are summoned to a meeting of the **Recreation, Amenities and War Memorials** Committee to be held on **Tuesday 19<sup>th</sup> January 2021 at 7.00pm**. The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/85235715377?pwd=cjdSMTE3NGFjWkdGcTZ4OVg3dYtKUT09>

Meeting ID: 852 3571 5377

Passcode: 357521

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Claire Barnes  
Town Clerk

## AGENDA

- RA2021001 Apologies for absence**
- RA2021002 Co-option of Councillors to the committee**
- RA2021003 Declarations of Interest**
- RA2021004 Agreement of minutes of meeting held on 17<sup>th</sup> November 2020 update on actions:**
  - Updated to-do list (circulated)
  - Maintenance list (circulated)
- RA2021005 Allotments**
  - Report from HAHA

- RA2021006 Bridge St War Memorial Gardens / Tragedy Gardens**
- Update on refurbishment / ongoing maintenance of both areas
  - Consider quote for cleaning of paved areas at Bridge Street War Memorial Gardens and Tragedy Gardens (attached)
- RA2021007 Health & Safety – Including any other concerns relating to Covid-19**
- RA2021008 Local Council Risk System** – Review R&A committee risk assessments (attached) and propose approval of documents with any amendments

## **PART 2**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- RA2021009 St Saviour’s Cemetery** – Discuss repairs to wall on south edge of cemetery
- RA2021010 Triangle Field**
- Update on management agreement following appointment of new solicitor
  - Update from working party meeting and consider recommendations